

START: 7:30 a.m.
DROPOFF: BEGINS AT 7:25 a.m.

END: 2:25 p.m.

Charter School *for*Applied Technologies

**2023-2024** School Year



# AUGUST 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September 2023 S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1	2	3	4	5
6	7	8 Board Meeting - 4:30 p.m.	9	10	11	12
13	14	15	Family Support Center Open Late 7:30 a.m 6 p.m.  NYS Regents Exar	17 ns for Grades 9-12 ——	18	19
20	21	22	Family Support Center Open Late 7:30 a.m 6 p.m.	24	25	26
27	28	K-5 Meet & Greet Supply Drop Off 3:30-5:30 p.m.	30	First Day of Attendance for Grades K-12 Full Day	H(	HOOL DURS RT: 7:30 a.m. D: 2:25 p.m.

# SEPTEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	October 2023  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30 31			HOOL OURS RT: 7:30 a.m. D: 2:25 p.m.	1	2
3	School Closed K-12 Labor Day	5	6	7	8	9
10	11	12 Board Meeting - 4:30 p.m.	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	No School Grades 9-12 Project Based Learning Day	30

# **OCTOBER 2023**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	School Closed K-12 Indigenous Peoples' Day	10 Board Meeting - 4:30 p.m.	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	No School Grades K-12 Superintendent Conference Day			September 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

# NOVEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<mark>friends + fami</mark> l t-k12.org/referafr		1	2	3	4
			Open Enrollment Begins for Prospective Students			
5	6	7	8	9	10	11
				No School Grades K-12 Parent/Teacher Conferences	<b>School Closed K-12</b> Veterans Day	
12	13	14	15	16	17	18
19	20	Board Meeting - 4:30 p.m.  21	22	23 School Closed K-12	24	25
26	27	28	29	Thanksgiving Recess  30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	December 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

# DECEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S  1 2 3 4 5 6  7 8 9 10 11 12 13  14 15 16 17 18 19 20  21 22 23 24 25 26 27  28 29 30 31				1	2
3	4	5	6	7	8	9
10	E.S. Winter Concert Cardinal O'Hara - 6:30 p.m.	Board Meeting - 4:30 p.m.  M.S. Winter Concert Cardinal O'Hara - 6:30 p.m.	13	H.S. Winter Concert Cardinal O'Hara - 6:30 p.m.	15	16
17	18	19	20	21	No School Grades K-12 Superintendent Conference Day	23
24 31	25 		27 mily Support Center Clos ool Closed K-12 Winter Re	cess —	29	30

# JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	School Closed K-12 New Year's Day Observed					
7	8	9  Board Meeting - 4:30 p.m.	10	11	12	13
14	School Closed K-12 Martin Luther King Jr. Day	16	17	18	19	20
21	No School Grades 9-12 Superintendent Conference Day  K-8 Regular Student Attendance Day	23	24  NYS Regents Exam	25 ms for Grades 9-12	26	27
28	No School Grades K-12 K-8 No School Superintendent Conference Day 9-12 Project-Based Learning Day	30	31	DI ::	Becember 2023 S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29

# FEBRUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
we moved	Have you mo	oved? Changed your to update any information school today	phone number? y changes with the	1	2	3
4	5	6	7	No School Grades K-12 Parent/Teacher Conferences	9	10
11	12	Board Meeting - 4:30 p.m.	14	15	16	17
18	School Closed K-12 Presidents' Day		21 mily Support Center Clos ool Closed K-12 - Winter R		23	24
25	26	27	28	29	S M T W T F S  1 2 3 4 5 6  7 8 9 10 11 12 13  14 15 16 17 18 19 20  21 22 23 24 25 26 27  28 29 30 31	March 2023  S M T W T F S  1 2  3 4 5 6 7 8 9  10 11 12 13 14 15 16  17 18 19 20 21 22 23  24 25 26 27 28 29 30  31

# **MARCH 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 2023  S M T W T F S  1 2 3  4 5 6 7 8 9 10  11 12 13 14 15 16 17  18 19 20 21 22 23 24  25 26 27 28 29	April 2023  S M T W T F S  1 2 3 4 5 6  7 8 9 10 11 12 13  14 15 16 17 18 19 20  21 22 23 24 25 26 27  28 29 30		<b>complian</b>	er to be in ce with the de policy.	1	2
3	4	5	6	7	No School Grades K-12 Superintendent Conference Day	9
10	11	12 Board Meeting - 4:30 p.m.	13	14	15	16
17	18	19	Pops Concert Cardinal O'Hara - 6:30 p.m.	21	22	23
24 31	25	26	27	28	29 SCHOOL CLOSED K-12 Spring Recess	30

# **APRIL 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
			mily Support Center Clos ool Closed K-12 - Spring R			
7	8	9	10	11	12	13
	Family Support Center Closed School Closed K-12			— NYS ELA Assessment —		
-1.4	Spring Recess	16	15	Grades 3-8	10	0.0
14	15	16  Board Meeting - 4:30 p.m.	17	18	19	20
21	22	23	24	25	26	27
				No School Grades K-8 Project-Based Learning Day Grades 9-12 Regular Student Attendance Day		
28	29	30			March 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	May 2023  S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30 31

# MAY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 2023  S M T W T F S  1 2 3 4 5 6  7 8 9 10 11 12 13  14 15 16 17 18 19 20  21 22 23 24 25 26 27  28 29 30	June 2023   S   M   T   W   T   F   S     1   2   3   4   5   6   7   8     9   10   11   12   13   14   15     16   17   18   19   20   21   22     23   24   25   26   27   28   29     30		1	2	3	4
5	E.S. Spring Concert Cardinal O'Hara - 6:30 p.m.	M.S. Spring Concert Cardinal O'Hara - 6:30 p.m.	— NYS Math Assessment — Grades 3-8	H.S. Spring Concert Cardinal O'Hara - 6:30 p.m.	10	11
12	13	14 Board Meeting - 4:30 p.m.	15	No School Grades K-8 Project-Based Learning Day Grades 9-12 Regular Student Attandance Day	17	18
19	20	21	22	23	24 School Closed K-12 Memorial Day Observed	25
26	27 School Closed K-12 Memorial Day	28	29	30	31	

# JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30 31	July 2023   S M T W T F S   S   1 2 3 4 5 6   6   7 8 9 10 11 12 13   14 15 16 17 18 19 20   21 22 23 24 25 26 27   28 29 30 31   S   S   S   S   S   S   S   S   S					1
2	3	NYS Regents Exam Grades 9-12	5	6	7	8
9	10	11  Board Meeting - 4:30 p.m.	12	13	14	15
16	17  ———— NYS Rege	nts Exams	School Closed K-12 Juneteenth	20  NYS Regel	21  nts Exams s 9-12	22
23 30	24	Board Meeting - 4:30 p.m.  NYS Regents Exams Grades 9-12	26	Last Student Day K-12	28	29

# JULY 2024/AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
			ATTOTTOM			
			AUGUST	1	2	3
			AUGUST		2	3
4	5	6	AUGUST 7	8	9	10
4	5 12	13				
			7	8	9	10



## Follow Us

Follow us on Facebook, Twitter and Instagram to see exciting news and events happening at CSAT!

#### BE A PART OF OUR COMMUNITY!



The Official Charter School for Applied Technologies



CharterSchoolforAppliedTech



## LOVE CSAT?

Tell a friend and get rewarded!

referral code. Referral codes will be mailed to your home in November 2023.

They enter your referral code when applying online at csat-k12.org/apply
You receive a FREE CSAT uniform shirt\*.

It's that simple! There is no limit to the number of referrals you make. See Terms and Conditions on our website at www.csat-k12.org/referafriend

\*offer is limited to short-sleeved yellow uniform shirts available at the Family Support Center.

## **BOARD OF TRUSTEES**

One of CSAT's greatest assets is the vision, strength and cohesion of its board. The trustees provide oversight and leadership in many areas including long-term planning, finance, and construction.

#### **BOARD MEMBERS**

Joseph Berti, *President*Lisa Smith, *Vice President*John Cinquino, *Treasurer*Andrea Pasieka, *Secretary*Terrell Chambers
Kevin Cornacchio
Ian Donnelly
Jina Gentry
Steve Kottakis
Danielle Salasavage, *Parent Representative* 

Regularly scheduled school board meetings are open to the public and begin at 4:30 p.m. Call CSAT at (716) 876-7505 to confirm meeting location and dates.

#### **MEETING DATES**

September 12 October 10 November 14 December 12 January 9 February 13 March 12 April 16 May 14 June 11 June 25

MEETINGS BEGIN AT 4:30 p.m.

Visit
www.csat-k12.org
for meeting
location.

# **EMERGENCY COMMUNICATIONS**

CSAT takes emergency preparedness very seriously. We have a comprehensive school-wide emergency response plan that assists our staff and public safety partners to respond swiftly should an emergency occur.

In the event of a lockout, lockdown, an off-site evacuation procedure or drill, or a school closing, a school administrator will send a *One Call Now* voice message with information and instructions, if needed. Also, CSAT's website will have up-to-date information.

#### BY DEFINITION

These terms are used by school officials during an emergency situation to inform staff, students, and parents of the appropriate response actions that should take place.

Visit **www.csat-k12.org/safety** for more information on safety.

#### SHELTER IN PLACE

May occur during a medical or police emergency, or a chemical threat outside. Students and staff are not allowed in hallways and cannot leave their respective rooms. Classroom activities continue but no activity allowed in the hallways, including transitions.

#### -LOCKOUT-

Is a response to an actual or potential threat from outside of the school building. This could be related to criminal activity or a fire nearby. All doors and windows are locked, and no person is allowed in or out of the building. All activities within the building, including transition to classes, continue as normal.

## -LOCKDOWN -

Is initiated when there is an actual or imminent threat in which students should be kept in locked rooms within the school building. This may occur if there is an intruder in the building, a hostage situation or biological threat. Students are kept in locked rooms with zero classroom or hallway activity until notified otherwise by emergency responders or law enforcement personnel.

## **EVACUATION**

Each building has procedures for a partial or complete evacuation, including a designated safe location to which students and staff may be transported. If students are not released from the off-site location, parents will be directed where to pick up their children and will be required to sign out their child. A student will be released only to an adult with proper identification and who is documented as an emergency contact.

## CHILD ABUSE HOTLINE

Section 409-1 of the New York Education Law, which became effective January 17, 2017, requires schools to post English and Spanish information for the toll free number operated by the New York State Office of Child and Family Services. Should you suspect or have knowledge that you or a child is being abused or maltreated report it immediately by contacting:

OCFS Website: https://ocfs.ny.gov/programs/cps/

TOLL-FREE: 1-800-342-3720

If you
believe that a
child is in
immediate danger,
call 911 or your
local police
department.

TOLL-FREE HOTLINE

1-800-342-3720

## FAMILY SUPPORT CENTER

The Family Support Center's (317 Vulcan St.) goal is to foster family communication and well-being, healthy youth development and success in school. In order to accomplish this, there are a spectrum of services available, including:

- Individual and Family Counseling
- Support Groups
- Parenting Groups
- Referrals and Information to Outside Community Resources
- Restorative Justice/Mediation

For questions, or to make an appointment, contact Family Support Center Director Michael Walter at 871-7400 ext. 4106.

Other services available at the Center include uniform purchases, Transportation and Enrollment Offices.

## TRANSPORTATION SERVICES

Where your student's District of Residence provides transportation, the District of Residence is responsible for the safety of your student and all students riding their school buses. The District of Residence has the right to regulate students' conduct on the bus for the safety of all, via its Code of Conduct.

Each CSAT student must familiarize themselves with their

District of Residence's Code of Conduct and comply with its requirements. Each District makes its Code of Conduct publicly available - usually found on that District's website. If you cannot find your District of Residence's Code of Conduct, please call the Superintendent's office

of your District of Residence. CSAT's Code of Conduct is available on our website:

www.csat-k12.org.

## BULLY STOP

CSAT is committed to making our school a safe place for all students. As a part of that commitment, bullying - in any form - is not tolerated. **The best way to prevent bullying is to report it when it occurs.** Our website offers an easy and anonymous way to report bullying. Each reported incident is taken seriously and is investigated by staff. If you have an incident to report, visit our website at www.csat-k12.org, and click on the Bully STOP link.

## Information Disclosure

Under New York State law, CSAT can release personally identifiable information ("directory information"), but does so on a limited basis, without prior written consent. Limited Directory Information Disclosure means that CSAT may limit disclosure of its designated directory information to specific parties or specific purposes, or both.

Items typically released includes honor roll lists, displays of individual art work, or student information to school approved fundraising groups. **CSAT will not** disclose Directory Information to outside vendors for commercial purposes.

Directory information includes:

- Name
- Date of Birth
- Address
- Place of Birth
- E-mail Address
- Grade Level
- Participation in Sports/Activities
- Dates of Attendance
- Honors/Awards
- Weight/Height (for Athletic Teams)

\*Directory information *does not* include social security number or student's identification number.

If you do not want CSAT to disclose directory information from your child's educational records to any parties for any purposes, other than those required by law without your prior written consent, you must notify the Building Principal in writing by October 1st or within 20 days of your child's enrollment.

## Dress Code

Dress code shirts and fleeces can be purchased at the Family Support Center.

#### K-12

- School-issued, collared, yellow polo shirt.
- Properly sized (*must be firm around waistline*) navy or black dress pants or knee length skirt.
- Black dress shoes with a hard rubber sole and closed toe and heel or all black sneakers. No Multicolored sneakers, work or military boots, flip-flops/sandals or winter boots including Uggs, Timberland, etc.
- School-issued fleece or a solid navy blue or black knit sweater may be worn over the polo.
- Navy or black capri-style pants or shorts may be worn from August October 1 and May 1 June.
- If belt is worn, it must be brown or black. No decorative buckles allowed.
- If undershirt is worn, it must be white.
- Hair colors, other than natural colors are not permitted.
- Head wear may be worn for religious purposes only.
- Outdoor attire (including hats, jackets, scarfs, etc) will not be worn in school and should remain in student's locker throughout the day.
- No wearing of hooded sweatshirts, with or without a CSAT logo.
- No wearing of any headphones.
- Clothing should be neat, clean, in good repair and neither too short/long, too tight, nor too revealing.
- Reasonably sized purses that are not disruptive to the classroom environment are acceptable.

#### JEWELRY WEAR

• Students are allowed to wear one pair of stud earrings in their ears, and a wrist watch (excluding Smart watches). The wearing of any other jewelry is prohibited. Clear, plastic piercing retainers may be worn if they remain flush with the skin. Retainers can be purchased from administration.

To view the complete Dress Code Policy and uniform pricing, please visit the website at **www.csat-k12.org**.

#### **SHORT SLEEVE POLO**

Youth	\$13.00	XS, SM, MED, LRG, XLRG
Women's	\$13.00	SM, MED, LRG, XLRG
	\$15.°°	2XLRG
Men's	\$13.00	SM, MED, LRG, XLRG
	\$15.°°	2XLRG
	\$17.°°	3XLRG

#### LONG SLEEVE POLO

Youth	\$15.°°	XS,SM,MED,LRG,XLRG		
Women's	\$19.00	SM, MED, LRG, XLRG		
	<b>\$21.</b> 00	2XLRG		
Men's	\$19.00	SM, MED, LRG, XLRG		
	\$21.00	2XLRG		
	\$23.00	3XLRG		

#### **FLEECE JACKETS**

Youth	<b>\$20.</b> °° XS, SM, MED, LRG	
Adult	\$20.00	SM, MED, LRG, XLRG
	\$22.00	2XLRG

## FOOD SERVICES

The Food Services Department strives to provide nutritious meals for students. Students are not allowed to charge meals or single items; cash or money order (made out to CSAT) are the only acceptable forms of payment. All students receive free breakfast and lunch each day. All meals include milk and fruit.

Milk 50° • Fruit/Yogurt 50° • Ice Cream Cup 50° Slushy 50° • Juice 45° • Adult Lunch \$5.50

**Seasonal for High School Only Soup** \$1.00 • Fruit Smoothie \$1.00

## HEALTH OFFICES

CSAT's caring and professional nurses are available to students, staff and parents each and every day during regular school hours.

#### **PHYSICALS**

The following students are required to have a current physical on file in the Health Offices:

• All new students • Current students in grades K, 1, 3, 5, 7, 9 and 11 • Students participating in or trying out for athletics \*\*

A Health Appraisal form must be on file for all students. The form should be given to your health care provider and filled out completely, including the physician's name and phone number for verification. Students are also required to have their dental provider complete a dental form. Both the Health Appraisal Form and the Dental Form can be found on our website at www.csat-k12.org/healthforms

\*\* Students who wish to participate in interscholastic athletics must have the following on file: a Health Exam Form (completed by the school physician or healthcare provider) and both the Athletic Health History Form and Athletic Emergency Information Card (completed and signed by parent/guardian in Operoo). For more information, please visit the Athletics section of the website.

#### WHEN TO KEEP YOUR CHILD HOME

If your child has two or more of the following symptoms: fever of 100 degrees or more, cough, sore throat, vomiting, diarrhea, body aches, lack of energy, or decreased appetite, you should:

- Keep the student home from school.
- See your health care provider.
- Consider calling 911 if the student has difficulty breathing, appears confused, becomes ill very quickly, or becomes unresponsive.
- Have the student stay home until they no longer feel sick and have been fever free for 24 hours without use of a fever-reducing medication.

For more information about immunizations, health and medication forms, health screenings and the services the nurses provide to the school community, go to <a href="https://www.csat-k12.org/healthoffice">www.csat-k12.org/healthoffice</a>

# Snow Days

Official closing information will be posted on the front page of the school's website www.csat-k12.org and on CSAT social media channels. On snowy or stormy days, you may also refer to WGRZ (Channel 2), WIVB (Channel 4), WKBW (Channel 7) or WBEN Radio 930 AM for closing information.



# www.csat-k12.org

The website is updated regularly and should be your first stop for official information.

## **DIRECTORY**

DIRECTORY			
Administration			
SUPERINTENDENT/CEO: ANDREW LYLE	(716)	876-7505 EXT. 1229	
Deputy Superintendent/COO: Garrick Loveria	(716)	876-7505 EXT. 2105	
DEPUTY SUPERINTENDENT/CFO: TANYA MOORE	(716)	876-7505 ext. 5104	
Chief Technology Officer: Robert Shannon	(716)	876-7505 ехт. 4114	
CHIEF INFORMATION OFFICER: MELINDA CEBULSKI			
CHIEF ACADEMIC OFFICER: ANN MORGANTE			
Director of Curriculum & Instruction K-5: Nadine Williamson			
Director of Curriculum & Instruction 6-12: Dara Seeley			
DIRECTOR OF SPECIAL EDUCATION: CARRIE SHANNON			
Director of Communications: Lori Allan			
Director of Athletics: Chris Burzynski			
Director of Nursing Services: Tara C. Jefferson, RN, BS, MBA	(716)	) 876-7505 ext. 1139	
V = /E Corro or			
K-5/Elementary School	( ()		
PRINCIPAL: SUSAN JUREWICZ	(716)	0 876-7505 EXT. 1146	
Assistant Principal: Sterling Sterns			
Assistant Principal: Derek Mears	(716)	876-7505 EXT. 2215	
Main Office	(716)	) 876-7505 EXT. 0	
Health Office	(716)	876-5845	
6-8/Middle School			
Principal: Patrick Heyden	(716)	710-2065 EXT 8128	
Assistant Principal: TBD			
Assistant Principal: Eryn Morris			
Main Office			
Health Office			
	(/10)	, , 10 , 5000	
9-12/High School			
Principal: Brett Lutterbein	(716)	) 871-7400 ext. 3116/31	93
Assistant Principal: Sarah monaco			
Assistant Principal: Michelle Kenneth	(716)	871-7400 ext. 3166	
Dean of Students: Courtney Goodwin	(716)	871-7400 ext. 3164	
Main Office	(716)	871-7400 ext. 0	
Health Office	(716)	871-7409	
Family Support Center			

DIRECTOR OF FAMILY SUPPORT AND ENGAGEMENT: MICHAEL WALTER ....... (716) 871-7400 EXT. 4106

# PHONE # ADDRESS EMAIL If you have had any change to your contact information, please contact Stacey Kellar

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# Charter School for **Applied Technologies**

Where Every Day is Career Day.

#### **Elementary**

2303 Kenmore Avenue Buffalo, New York 14207 (716) 876-7505



24 Shoshone Street Buffalo, New York 14214 (716) 710-3065

#### High

2245 Kenmore Avenue Buffalo, New York 14207 (716) 871-7400

**Family Support Center** 317 Vulcan Street Buffalo, New York 14207 (716) 871-7400







